



inverted classroom online

## Program of the 5<sup>th</sup> Transnational Meeting

11<sup>th</sup> to 13<sup>th</sup> of April 2018

### Germany

Haus der Wirtschaft  
Am Schillertheater 2  
10625 Berlin



Erasmus+

---

Strategic Partnership Project with multiple beneficiaries under the ERASMUS+ Programme 1

(AGREEMENT NUMBER – 2016-1-NO01-KA204-022064)

Duration of the project: 24 months starting on 1/9/2016 and finishing on 31/8/2018.

---

## Day 1: Wednesday, 11<sup>th</sup> of April 2018

**9:00 h**    **Welcome**

**9:15 h**    **Introduction**

Project progress and a short reminder of some principles connected to the inverted classroom pedagogy

By Torgeir

**09.45**    **Brief report about the project work at their entity**

By all partners

---

**10:30 h**    **Coffee Break**

**11:00 h**    **Presentation of the final MOOC**

Special focus on principles for recording film & sound stated in the MOOC

By Filipe

**12.15**    **Work Session 1**

**Part A**

Don't freeze to death: The art of being in front of a camera

- How to be confident when being recorded
- How to use "acting skills" for the camera
- How to "dress for success" (according to the video format)

By Unnar

**Part B**

- Practical use of the video camera and the external microphone: Each team cooperates regarding practical use of the recording equipment, right frequency for microphones, position of source of lighting, etc.
- Training on how to act in front of the camera

Supervised by Unnar

---

**13:00 h**    **Lunch**

**14:00 h**    **Part B continues**

- Practical use of the video camera and the external microphone
- Teams cooperate regarding practical use of the recording equipment and produce a short video (per team / all together)

**15:00 h Short break**

**15:15 h Presentation of the evaluation's results of the 4th meeting in Seville**

By the Italian team

**15:45 h Work Session 2**

- What works in a pedagogic video, and what is just distracting?
- Practical examples: Each partner presents one teaching video and explains its structure. Discussion after each teaching videos

By the German team

**17:15 h End of Work Session (Day 1)**

**19:30 h** Dinner at Ballhaus Clärchens

**21:30 h** Swing introduction (optional) and swing dancing / watching

## Day 2: Thursday, 12<sup>th</sup> of April 2018

### 9:00 h Work Session 3

#### Part A

PowerPoint skills to create meaningful animations (Eg. to use in a video)

By Filipe

### 11:00 h Coffee Break

### 11:20 h Work Session 3

#### Part B

Individual work practicing the techniques learned in part A of Work Session 3

By Filipe

### 12.00 h Work Session 3

#### Part C

PowerPoint Skills for designing the perfect PowerPoint template

- Addressing the diversity of audiences (namely people with disabilities)  
How to make PowerPoint universally accessible
- What cognitive psychology has to teach us about PowerPoint design:  
10 principles for avoiding cognitive overload

By Filipe

### 13:00 h Lunch

### 14:00 h Part C continues

### 15.00 h Work Session 4

#### Part A

Establish a common design for the teaching videos produced by the partners as “good examples” on how teaching videos should be produced

### 15:15 h Work Session 4

#### Part B

Adjusting the videos produced to the common design agreed upon

Practical work in each team

Supervised by Filipe

### 15.45 h Closing

Next steps, the meeting in Norway

---

By Torgeir

**16:00 h** End of Work Session (Day 2)

**17:30 h** Historical Guided Tour: *Essential Berlin*, The historical highlights  
Duration: Approx. 2,5 hours

**20:00 h** Dinner in German restaurant *Zur Gerichtslaube*

### Day 3: Friday, 13<sup>th</sup> of April 2018

**09:00 h** Guided visit to the German Parliament (Reichstag)  
Duration: Approx. 1,5 hours

**12:30 h** River cruise  
Duration: Approx. 1 hour

**13:30 h** End of the river cruise and end of the meeting

**Hugs and kisses** - Free time